

The Arc of San Antonio
Lifeguard (Life Enrichment Instructor)
-Part Time (25-30 hours/week), Temporary Position-
Job Description

Job Function: Assists adults and teenagers with Intellectual and/or Developmental Disabilities (I/DD) to enjoy and benefit from The Arc's Aquatics Program at the Pam Stephens Center (6530 Wurzbach Road, SAT 78240).

Immediate Supervisor: Associate Director of Day Services (PSC)

Pay rate: \$13.00/hour on weekdays, and \$15.00/hour on nights and weekends. No benefits for temporary positions.

Qualifications:

Must have a current Lifeguard certification to include First Aid and CPR.

Must have a high school diploma or equivalent.

Must be at least 18 years of age.

Experience working with individuals with intellectual or other developmental disabilities is preferred.

Must have good verbal and written communication skills.

Must have the ability to assist individuals with daily living and personal care needs.

Must be punctual and dependable to work scheduled hours.

Must be able to work harmoniously with others to encourage and enhance the team process.

Duties:

Inspects the aquatic facility for unsafe conditions and cleanliness to prevent accidents and reports any hazards to the supervisor.

Scans the area of surveillance to make sure that participants and patrons are safe and behaving according to the rules.

Acts in emergency situations and provides rescue and first aid assistance up to his or her training level until medical personnel arrive.

Enforces rules consistently and fairly.

Tests water chemical levels in pool daily to ensure water quality.

Performs routine maintenance of the pool to include removal of leaves and debris, vacuuming, brushing, emptying skimmer baskets, and ensuring that chlorinator has a sufficient amount of tablets.

Assists participants with changing into and out of their swimwear.

Assists participants with personal hygiene and toileting needs as necessary.

Assists participants with eating in the pool area.

Maintains restrooms and pool furniture.

Ensures that adaptive equipment and pool toys are readily available prior to the beginning of each swim session and are properly stored after each swim session.

Provides information to the supervisor regarding significant and routine occurrences to ensure continuity and integration of services.

Maintains confidentiality of information pertaining to the individuals in the program.

Communicates with participants in a manner that allows them to maintain their self-respect and dignity.

Performs any duty which the immediate supervisor deems to be integral to the function of the program and will be best accomplished by the person in this position.

Performs all duties to serve HCS (Home and Community-based Services) recipients in accordance with HCS principles, related practices, and standards. Such practices include, but are not limited to, appropriate service documentation, regard for consumers' rights, demonstrated knowledge of consumers' special needs, etc.

Follows all policies and procedures of The Arc of San Antonio per the Employee Handbook.

Contact: Send resume to Guillermo Rodriguez, Associate Director of Day Services (PSC) at The Arc of San Antonio by email: guillermor@arc-sa.org or call (210) 682-4200.