

Dear Parents and Guardians,

As we start a new school year, we would like to welcome you and also make you aware of some changes to The ARC of San Antonio's Life Enrichment Program for Children. Through the years, United Way and the Valero Texas Open have provided funding to our child care program to assist us in keeping our program fees well below the actual costs of the program. Without help from such sources, our fees for child care services would be more than double the current rate. Still, even with their continued assistance, we have to make some changes.

As you already know, for the first time in many years we have been forced to raise our daily rate for after school care from \$12 to \$14 per day effective September 3, 2013. Starting in October 2013, we will also require that the monthly fee be paid in advance. While we prefer that the entire month be paid in advance, please contact our Business Office if you need to request a twice per month payment schedule.

Also in an effort to operate more efficiently from a staffing standpoint, effective October 1, 2013, The Arc's Life Enrichment Program for Children will no longer be able to accommodate part time participants in the program. Because our staffing costs are relatively fixed, it is quite difficult to plan staffing when the number of children changes significantly from day to day. On occasion, we end up paying for staffing that exceeds our staffing ratio need. By having all children enrolled with us on an everyday basis, we can operate more efficiently. For this same reason, effective January 6, 2014, our "holidays only" program will be eliminated. Children will need to be enrolled and participating in the fulltime after-school program to also receive full-day holiday care. We have delayed this implementation in recognition that some families may already be counting on The Arc for school holiday care for this Fall and the year-end holiday season. If you should have any questions regarding any of these changes, please feel free to contact our Child Care Directors: Brooke Kearney (West Ave.) at (210)490-4300, ext 130 or email: bkearney@arc-sa.org or Arcy Muniz (Pam Stephens Center) at (210)682-4200, ext 204 or email: amuniz@arc-sa.org.

We appreciate your understanding and patience regarding these changes. Our goal is to provide the best care possible to your children, but we have to have financial stability to do that.

Even with these changes, there is still consistency and familiar faces in the child care rooms. We would like to acknowledge our direct child care staff working in our after-school program this year:

West Avenue Center

Vanessa Vance, Site Manager
Ariel Casell
Wendy Fransman
Annie Guajardo
Natasha Sattiewhite
Emily Dostalick

Pam Stephens Center

Jackie Regalado, Site Manager
Brittany Barrera
Jacob Palacios
Brittany Rangel
Jayde Chapa
Hudson Stancliff

We're happy to have your child with us and we look forward to a great year at The Arc!

Steve Enders
President/CEO